

Enrolment for Practical Legal English for Lawyers and Legal Secretaries

After reading the general terms and conditions for enrolment and payment for the courses for lawyers and legal secretaries and printed out and completed the enrolment form, you can send it to the address indicated on the form. You can also scan the form and send an email to the email address indicated on the form. At the same time, you must deposit or transfer the enrolment fee of EUR 50 to one of the accounts mentioned on the form. (This enrolment fee will be deducted from the course fee.)

After submission of the form and payment or transfer of the enrolment fee, the prospective student will receive an acknowledgement of receipt by email; the invoice for the remaining course fee will be sent separately.

If desired, an appointment can be made for a personal introduction interview. If there are insufficient enrolments for a course (not being tailor-made courses or a series of private lessons), the course may not go ahead; in that case any course fees paid (including enrolment fees) will be refunded.